

## Questions & Clarifications Regarding Architect RFQ

1. Do you prefer that we include civil engineering as a part of our team for this response?

**Yes**

2. Can you clarify what pages, if any, do not count toward the 20-page count total? Are any of the following exempt from the page count: cover, cover letter, table of contents, tabs, resumes or proof of insurance?

**You can include any information you feel is needed. The 20 pages was a guideline, we just didn't want to receive an overload of information.**

3. In section 4 where you're requesting references, we plan on including our relevant projects here along with the reference. Can we include more than 3 if we have room in our page count, or are we limited to 3 projects with references?

**You can include any information you feel is needed. The 20 pages was a guideline, we just didn't want to receive an overload of information**

4. Timeline

- **Requests for Qualifications (RFQ) to be accepted until 3:30P, May 30, 2019, at which time they will be reviewed by a committee of the BOD**
- **The Board of Directors (BOD) of the District will consider acting on recommendations of the committee at their regularly scheduled meeting on June 10, 2019**
- **Selection of architect**
- **Acceptance of architectural proposal**
- **Presentation of proposal to member entities**
- **Solicitation and acceptance of construction bids**
- **Possible groundbreaking in January of 2020**
- **Possible Certificate of Occupancy in August 2020**

5. Is the funding secured for this project?

**Not totally, it is budgeted**

6. What is the estimated budget for construction cost for this project? Is this exclusive of professional service fees or inclusive?

**Inclusive**

7. Has the site been secured and is there an address you can provide for the site?

**No**

8. During stage 2, if we are selected for an interview, is the conceptual site plan something we are intended to produce or will that be provided for us? If we are intended to produce the document, will that be at our own expense or will compensation be provided as design services are being requested ahead of the contract award date?

**It is currently our intention to select an architectural firm based upon the qualifications we receive, without conducting interviews. Should we determine that interviews are required, we will discuss compensation for any design work with those firms that are requested to interview.**